

**National Workshop on the
Ocean Science, Technology, and Operations (OSTO) Workforce
10-12 November 2008
Best Western Beach Resort Monterey
Monterey, California**

Workshop Times and Dates

The workshop will begin at 8 am on Monday, 10 November, and will run through 5 pm on Wednesday, 12 November. In order to meet the workshop goals, it is very important that participants attend the entire workshop. To do so, you will need to arrive in Monterey on Sunday, 9 November, and depart on Thursday, 13 November. We will cover your travel costs, as detailed below.

Workshop Location and Lodging

Your lodging, and the workshop, will be at the Monterey Beach Resort, located on the beach and overlooks Monterey Bay (www.montereybeachresort.com). The OSTO workforce project will pay for your lodging for four nights: 9, 10, 11, and 12 November. Each participant will receive an individual hotel room. Each room allows double occupancy, if you should wish to bring a guest with you. However, we will not be able to cover the travel costs for guests. If you would like to extend your stay at this hotel, please let us know and we will send you instructions, including your hotel confirmation number which you will need. Please note that you will be responsible for paying for any additional nights.

There are many reasons to spend extra time in the Monterey area, including, for example, these attractions:

- Monterey Bay Aquarium (www.montereybayaquarium.org)
- Big Sur Half Marathon, 09 November 2008
(www.bigsurhalfmarathon.org/site4.aspx)
- Point Lobos State Reserve (<http://pt-lobos.parks.state.ca.us>)
- Pebble Beach (www.pebblebeach.com)
- Carmel (<http://www.carmelcalifornia.com/>)
- Big Sur Coast (<http://www.bigsurcalifornia.org/>)

Meals

We will provide a continental breakfast and lunch for each day of the workshop (10, 11, and 12 November). We will also host a group dinner on 11 November. Your other meals will be covered by your \$250 stipend (see Reimbursement section below for more on the stipend).

Transportation

You will need to book your travel to and from Monterey, California. If your tickets will cost more than \$800, please contact Deidre in advance to make sure we will be able to reimburse your full ticket price. If you plan to fly, please book early to ensure a convenient flight and a good fare. You can fly into the Monterey airport (MRY), about a 10 minute taxicab ride from the hotel. Or you can fly into: (a) the San Jose airport (SJC) which is 72 miles away, about a 75 minute drive from Monterey; or (b) the San Francisco airport (SFO), about a 2 hour drive from Monterey. The Monterey/Salinas Airbus (www.montereyairbus.com) has regularly scheduled service between SFO, SJC, and Monterey. Amtrak has passenger rail service to Salinas, California (about 20 miles from

Monterey), that includes Amtrak bus service to and from Monterey (<http://www.amtrak.com/servlet/ContentServer?pagename=Amtrak/HomePage>). If you choose to drive your own vehicle to the workshop, please use MapQuest (<http://www.mapquest.com/>) to print out the driving directions and mileage to and from Monterey. We will reimburse you for those miles at the federal mileage rate (presently about \$0.55/mile). Cars will not be needed during the workshop, and the grant will not be able to cover the cost of rental cars. We would be happy to help connect workshop attendees who would like to carpool.

Reimbursement

We will send you a check within 30 days after the workshop to reimburse you for your airfare (coach class fares only) or other transportation costs (e.g., train, bus, personal vehicle at federal government rate). To receive your reimbursement, please give us a copy of your ticket receipt or MapQuest directions and mileage at the workshop. Your reimbursement check will also include an additional \$250 stipend to cover your other travel costs (e.g., dinners on 10 and 12 November, taxi within Monterey, airport parking). We will not be able to reimburse you for costs beyond those described above.

Dress

The dress for the workshop will be casual. We will work you hard, but during the breaks, you will be able to enjoy the beach right outside the hotel. Monterey's climate is fairly mild. The average November daytime high temperature is 61 °F and the nighttime low is 47 °F. Sea surface temperatures are typically in the 55-60 °F range. And, of course, check the weather in advance of the workshop (<http://www.wrh.noaa.gov/mtr/>).

Please bring a laptop computer, if it is convenient. The hotel has free high speed wireless internet access, and we will have selected participants report during the workshop via PowerPoint presentations.

We will be sending you the link to the workshop web site. At this site, we will provide additional workshop information, including reading materials to help you prepare for the workshop. In the meantime, please let us know if you have any questions or suggestions.

We look forward to seeing you in November!

Deidre Sullivan, Marine Advanced Technology Education Center, dsullivan@mpc.edu
Tom Murphree, Naval Postgraduate School, murphree@nps.edu
Leslie Rosenfeld, Naval Postgraduate School, lkrosenf@nps.edu