

2005 MATE/MTS ROV Committee
ROV Competition for High School and College Students

June 17 – 19, 2005
NASA Johnson Space Center's Neutral Buoyancy Lab

Shipping information

If you are shipping your ROV:

You must ship your ROV to arrive at NASA's Neutral Buoyancy Lab (NBL) between Monday, June 13th and Thursday, June 16th. If your vehicle does not arrive by Thursday, it will be your responsibility to contact your shipping carrier to 1) locate it and 2) make sure that it arrives in time for your *Engineering Evaluation* session.

Ship to:

**Sonny Carter Training Facility
920N
13000 Space Center Blvd.
Houston, TX 77059
Attention: Lisa Spence/National ROV Competition**

From:

Your school/team's name
Lead instructor
Your address

The NBL will receive and store your vehicles in its light manufacturing facility (LMF). When you arrive at the LMF following Friday (June 17th) morning's opening ceremony, your vehicle and any other packages that you shipped along with it will be waiting for you at your team's designated work station area.

NOTE: Closed-toed shoes *and* safety glasses are required in the LMF at all times. NO EXCEPTIONS. Please plan accordingly. Do not ship your safety glasses with your ROV and/or tool kit. Make sure to have your safety glasses with you.

Tips on shipping:

Please make sure that your vehicle and any associated equipment and tools are NEATLY and SECURELY packed in crates or sturdy cardboard boxes. The NBL is not responsible for any damaged or missing vehicles.

Since the events of 9/11, airline regulations and restrictions have made the possibility of bringing your ROV with you on your flight prohibitive. Case in point – when traveling to the 2002 Discovery Channel's "ROV Challenge" at the Texas A&M University, the University of South Florida team was required to open their control system and cut ALL of their wires before they were allowed to bring their vehicle on the airplane.

We recommend shipping using Federal Express, UPS, or DHL. (Our experience has shown that FedEx is often less expensive.) Visit www.fedex.com, www.ups.com, or www.dhl.com, respectively, for specific shipping instructions and rates for your area.

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If you are transporting your ROV via car or van:

You will receive a map and directions to the NBL when you check into your hotel. You will be responsible for finding the NBL and off-loading your vehicle on Friday, June 17th, *after* the opening ceremony and in time for your *Engineering Evaluation* session.

Other key information:

*****Each team will need to cover its own shipping costs.*****

Shipping your ROV back to your home institution after the competition:

Please make sure that your vehicle is NEATLY AND SECURELY packed up and ready to be shipped back to your home institution by the end of the competition on Sunday, June 19th. **Bring your preferred carrier's shipping/billing form with you.** Make sure that you have filled out the billing information section or bring your billing information with you (i.e., a credit card or account number). Attach this form to your ROV's shipping container.

YOU are responsible for scheduling a pick-up with your designated carrier. The pick-up location is the same as the ship-to address (see above) and the pick-up time can be scheduled for anytime AFTER 7am on Monday, June 20th. Your ROV will be shipped at the rate that you indicate on your shipping/billing form.