

**2008 MATE/MTS ROV Committee International ROV Competition**  
June 26 – 28, 2008  
Scripps Institution of Oceanography – University of California, San Diego

**Shipping information**

**If you are shipping your ROV:**

**Please ship your ROV to arrive at the competition venue between Tuesday, June 17<sup>th</sup> and Tuesday, June 24<sup>th</sup>.** If your vehicle does not arrive by Tuesday, it will be your responsibility to contact your shipping carrier to 1) locate it and 2) make sure that it arrives in time for your *Engineering Evaluation* session.

**Ship to:**  
**2008 MATE ROV Competition**  
**Attn: Katherine Haak**  
**IGPP/x-40229**  
**7835 Trade Street**  
**Suite 100**  
**San Diego, CA 92121**  
**Phone: 858-534-0229**

**From:**  
Your school/team's name  
Lead instructor  
Your address  
Contact phone # (preferably cell)

\*\*\*\*\*

You are shipping your ROV to the UCSD warehouse. Warehouse personnel will transport your ROV to the UCSD Warren Conference Student Activity Center (SAC) the morning of Wednesday, June 25<sup>th</sup>. You can pick up your ROV at the SAC anytime after 9am and while a MATE Center representative is present. If you are not able to retrieve your vehicle during this time, you can pick it up at the SAC between 12pm and 2pm on Thursday, June 26<sup>th</sup>.

At the end of each competition day, you are welcome to transport your ROV to your UCSD apartment or residence hall or to your off-campus housing location. You are also welcome to store it and any associated gear at the Canyonview Pool. However, note that while the gate to the pool is locked each night, security could be an issue.

**NOTE: Closed-toed shoes *and* safety glasses are required at your team's work station at all times. Closed-toed shoes are required on the pool decks at all times. NO EXCEPTIONS.** Please plan accordingly. **Do not ship your safety glasses with your ROV and/or tool kit.** Make sure to have your safety glasses with you.

**Tips on shipping:**

Please make sure that your vehicle and any associated equipment and tools are NEATLY and SECURELY packed in crates or sturdy cardboard boxes. At the UCSD warehouse, your ROV will be stored inside; however, at the Canyonview Pool, your ROV will be

stored outside.

**If you are transporting your ROV via checked luggage or car/van:**

Prior to the competition, you will receive a map of campus highlighting the UCSD apartments/residence halls and the Canyonview Pool. You will be responsible for off-loading your vehicle at the UCSD apartments and residence halls when you check-in OR at the Canyonview Pool on Thursday, June 26<sup>th</sup>, after 12pm and in time for your *Engineering Evaluation* session. During the competition, you are welcome to store your ROV in your residence hall or apartment or at the Canyonview Pool. However, again please note that while the gate to the pool is locked each night, security could be an issue.

**Other key information:**

**\*\*\*Each team will need to cover its own shipping costs.\*\*\***

**Shipping your ROV back to your home institution after the competition:**

Please make sure that your vehicle is NEATLY AND SECURELY packed up and ready to be shipped back to your home institution by the end of the competition on Saturday, June 28<sup>th</sup>. From the pool, you will need to transport your ROV to the UCSD Black Hall Apartment # 1101 where it will be stored until UCSD warehouse personnel pick it up on Monday, June 30<sup>th</sup>, morning. A MATE representative will help teams to find this location.

**Bring your preferred carrier's shipping/billing form and any other necessary paperwork with you. Make sure to discuss which forms you will need with your shipper prior to the competition so that you will have these forms with you.** Make sure that you have filled out the billing information section or bring your billing information with you (i.e., a credit card or account number). Attach this form to your ROV's shipping container.

**YOU are responsible for scheduling a pick-up with your designated carrier. The pick-up location is the same as the ship-to address (see above). Pick-up can be scheduled anytime on business days and between regular working hours (8:30am – 4:30pm) beginning on Tuesday, July 1<sup>st</sup>.** Your ROV will be shipped at the rate that you indicate on your shipping/billing form.