

2009 MATE International ROV Competition

KEY DEADLINES

□ **May 27th**

- Technical reports (see page 2 of the Engineering & Communication document located at www.marinetech.org/rov_competition/2009/2009_Engineering_Communication_FINAL.pdf for instructions on how to submit).
- When you submit your technical report, please indicate:
 - If your team requires a SCUBA tank(s) for the competition
 - If your instructor/mentor plans on entering MUD Wrestling (see www.marinetech.org/rov_competition/2009/design_and_mission.php)
- D-day for withdrawing from the competition. If your team does NOT submit a technical report on this day, it is assumed that you are withdrawing from this year's competition.

□ **June 1st**

- Housing forms due to the MATE Center. Payment due to MMA by June 12th OR upon arrival. (See the housing information and form at www.marinetech.org/rov_competition/2009/2009_Housing_Form.pdf)
- Notification of travel stipends (note that this is a one-day change from previous information)

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□ JUNE 3rd

- Register/update your information on AlumniWeb (see www.marinetech.org/alumni).

Note that this is a condition of participation in the competition. Student team members and instructors NOT registered/updated by this date will NOT be permitted to participate in the competition events. If you have difficulty registering or updating your information, please contact Amanda Empleo at amandaempleo@gmail.com. (Note that it takes the MATE Center 3 days to approve your registration/update.)

- Post your resume to AlumniWeb (see www.marinetech.org/alumni)

Again this year the MATE Center plans to circulate the resumes of students nearing graduation to competition sponsors (i.e., employers - think JOBS!!!), including those employers participating in the competition's **Ocean Career Expo**. *There is no obligation to participate, but if your students are looking for employment, we encourage them to take advantage of this opportunity!*

- HOLD HARMLESS and MEDIA RELEASE forms for ALL students, instructors, mentors, parents, and spectators. **PACKAGE AND SUBMIT THESE AS A TEAM. DO NOT SEND INDIVIDUAL FORMS.** See www.marinetech.org/rov_competition/2009/participant.php for links to these forms.

Note that forms for students under the age of 18 MUST be signed by a parent or guardian. Forms may also be submitted to a MATE Center representative at the competition during team check-in.

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❑ JUNE 3rd (continued)

❑ Fill in the number of meals for student team members, instructors, and mentors within your team's registration form (log into your form at www.marinetech.org/rov_competition/2009/login.php).

❑ Order form AND payment for kick-off reception and awards banquet tickets for parents, spouses, siblings, and cheerleaders traveling with the team (see www.marinetech.org/rov_competition/2009/participant.php). Submit only ONE order form per team.

Reminder: The MATE Center covers lunches each day of the competition (6/24, 6/25, and 6/26) the kick-off reception (being held at MMA the evening of 6/24), and the awards banquet (being held at MMA the evening of 6/26) for students, instructors, and mentors ONLY.

❑ JUNE 16th - 23rd

❑ Window for shipping your vehicles to MMA. See www.marinetech.org/rov_competition/2009/participant.php for detailed shipping instructions.

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❑ JUNE 23rd

- ❑ Team check-in available at the MMA Alumni Gymnasium. A MATE Center representative will be present to assist your team from 9am until 5pm. (Refer to the housing form posted at www.marinetech.org/rov_competition/2009/2009_Housing_Form.pdf for more information.)
- ❑ D-day for waivers for each and every individual traveling with your team.
- ❑ During check-in, students and instructors NOT registered for AlumniWeb will be informed that they cannot participate in the competition events.

❑ JUNE 24th

- ❑ Teams not able to check-in with a MATE representative on June 23rd will have the opportunity to do so at the MMA Dining Hall prior to the competition's opening ceremonies.
- ❑ Let the games begin!

❑ IMPORTANT NOTES

- ❑ A detailed schedule of events, including team # assignments and competition time slots, will be posted at www.marinetech.org/rov_competition/2009/participant.php on or before June 1st.