

2010 MATE International ROV Competition

KEY DEADLINES

□ **May 27th**

- Technical reports AND team spec sheets are due (see pages 2 – 4 of the Engineering & Communication document located at www.marinetech.org/rov_competition/2010/2010_Engineering_Communication.pdf for instructions on how to submit).
- When you submit your technical report, please indicate:
 - If your instructor/mentor plans on entering MUD Wrestling (see www.marinetech.org/rov_competition/2010/design_and_mission.php)
- Deadline for applying for travel assistance (see www.surveymonkey.com/s/75XF6XR)
- This is D-day for withdrawing from the competition. If your team does NOT submit a technical report and team spec sheet on this day, it is assumed that you are withdrawing from this year's competition.

□ **June 1st**

- Teams are notified of travel stipend awards

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□ JUNE 3rd

- Register/update your information on AlumniWeb (see www.marinetech.org/alumni).

Note that this is a condition of participation in the competition. Student team members and instructors NOT registered/updated by this date will NOT be permitted to participate in the competition events. If you have difficulty registering or updating your information, please contact Amanda Empleo at amandaempleo@gmail.com. (Note that it could take up to 3 days for the MATE Center to approve your registration/update.)

- Post your resume to AlumniWeb (see www.marinetech.org/alumni)

Again this year the MATE Center plans to circulate the resumes of students nearing graduation to competition sponsors (i.e., employers - think JOBS!!!), including those employers participating in the competition's **Ocean Career Expo**. *There is no obligation to participate, but if your students are looking for employment, we encourage them to take advantage of this opportunity!*

- HOLD HARMLESS and MEDIA RELEASE forms for ALL students, instructors, mentors, parents, and spectators. **PACKAGE AND SUBMIT THESE AS A TEAM. DO NOT SEND INDIVIDUAL FORMS.** See www.marinetech.org/rov_competition/2010/participant.php for links to these forms.

Note that forms for students under the age of 18 MUST be signed by a parent or guardian. Forms may also be submitted to a MATE Center representative at the competition during team check-in.

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□ JUNE 3rd (continued)

- Log into your registration form at www.marinetech.org/rov_competition/2010/login.php and indicate the number of meals for student team members, instructors, and mentors. Please don't make us guess or we will guess ZERO!
- Visit <http://uhhconferencecenter.com/9th-annual-rov-competition-underwater-robotics-meal-plans.html> to purchase a meal plan from the university.

IMPORTANT!!! Note that this is also the location to:

- Register the number of students, instructors, and mentors who will enjoy the lunches, kick-off reception, and awards banquet provided by the MATE Center.
- Purchase kick-off reception and awards banquet tickets for parents, siblings, and others traveling with the team.

Yes, your team needs to do both – log into your registration form to complete the number of meals AND register for the meals provided by MATE on the university site.

Reminder: The MATE Center covers lunches on 6/24 and 6/25, the kick-off reception on 6/24, and the awards banquet on 6/26 for students, instructors, and mentors ONLY.

□ JUNE 15th – 22nd

- Window for shipping your vehicles to the University of Hawaii at Hilo. See www.marinetech.org/rov_competition/2010/participant.php for detailed shipping instructions.

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❑ JUNE 23rd

- ❑ Team check-in available in University Classroom Building (UCB) 127 on the UH Hilo campus (see www.uhh.hawaii.edu/images/maps/main_campus_full.png for a campus map). A MATE Center representative will be present to assist your team from 9am until 5pm.
- ❑ D-day for waivers for each and every individual traveling with your team.
- ❑ During check-in, students and instructors NOT registered for AlumniWeb will be informed that they cannot participate in the competition events.

❑ JUNE 24th

- ❑ Teams not able to check-in with a MATE representative on June 23rd will have the opportunity to do so at the UH at Hilo Theatre prior to the competition's opening ceremonies.
- ❑ Let the games begin!

❑ IMPORTANT NOTES

- ❑ A detailed schedule of events, including team # assignments and competition time slots, will be posted at www.marinetech.org/rov_competition/2010/participant.php by June 1st.