

Sound Experience – Job Description

PO Box 1390 • Port Townsend, WA 98368 • (360) 379-0438 • Fax: (360) 379-0439 • amy@soundexp.org

Educator/Second Mate/Relief Chief Mate

Accountability: Captain and Program Coordinator

General Scope: Responsible for facilitation of running the ship's deck in absence of First Mate. Orient and supervise crew while they are on deck. Facilitate education program. Assist in training new crew in program models and format. Actively participate in all aspects of ship board life and program. Actively support the mission of Sound Experience. Work positively with youth. Promote SE programs.

Job Parameters: Meals and lodging provided. Minimum 6 days off per month. On-the-job training provided.

Requirements: Proven successful deck and line handling experience. Ability to direct others. Attend ship board training, Current First Aid and CPR certificates, drug test, and criminal background check. BST certification required, USCG license preferred.

Specific Duties:

1. Implement Chief Mate's directions for the running of the vessel. Other duties as assigned.
2. Be familiar with the operations of the ship's machinery and electrical systems.
3. In absence of the First Mate assign/rotate daily chores to crew. The 2nd/Relief Chief Mate must be prepared to fulfill the daily duties as noted in the Chief Mate Job Description.
4. Supervise ship's apprentice (along with Program Coordinator) for daily deck duties and for training when serving as First Mate.
5. Orient crew and volunteers to safety procedures, systems, and drills. Keep accurate records.
6. Participate in all Sound Experience program models: Sound Studies, Sound Explorations, and Day Sails as an educator. Continually revise and present curriculum in a creative and stimulating method for age appropriateness using hands-on methods and drama/singing/art.
7. Actively participate in all aspects of shipboard life: chores, sail prep, stowing of personal gear, group decision making and process, ship maintenance. Assist in solving problems which may involve the education program, galley, participants, the living community, etc.
8. Positively represent Sound Experience to participants, public, parents, teachers. Project SE's philosophies of care and concern for Puget Sound.
9. Use prudent judgement at all times concerning the safety of participants and crew. Serve as a role model. Be on a first name basis with all participants.
10. Work with volunteers and interns in a constructive, positive and encouraging manner. Help train interns and volunteers when working in watch groups or in general ship board activities.
11. Be thoughtful and skillful in working with young people through appropriate motivation and discipline techniques.

12. Follow health care procedures as directed by Program Coordinator.
13. Fill out evaluations, participate in crew meetings, etc. as requested.